



**L I C E N S I N G   S U B  
C O M M I T T E E**

**S U P P L E M E N T A R Y  
P A P E R S -  
A D D I T I O N A L  
I N F O R M A T I O N**

Tuesday 6 December 2022  
at 2.00 pm

**Licensing Sub Committee E**  
**Tuesday 6 December 2022**  
**Agenda**

- 6**      **Variation of Premises Licence: My Ex Bar, 11 Chatsworth Road, London, E5 0LH**      (Pages 7 - 8)
  
- 7**      **New Premises Licence: The Fisheries Work Space, 1 Mentmore Terrace, E8 3PN**      (Pages 9 - 22)

## **11 Chatsworth Road E5 0LH - Additional Submission for the Licensing Sub-committee**

In response to the representation from the Licensing dept. the following additional information is submitted for the assistance of the Committee and relevant Responsible Authorities.

### Current Licensing Conditions:

- 30. No glass shall be taken outside of the premises except for those seated in the clearly defined designated area.
- 31. The outside seating area shall not be used after 22:00 hours.
- 32. The outside shall be limited to 10 seated customers and shall be served by waiter/waitress service only.
- 36. All sales of alcohol shall be to seated customers only and by waiter/waitress service only with the exception of 6 non-seated customers.
- 37. All outside seating to be taken inside at 22:00 hours each day or rendered unusable.

### Variation - Proposed Licensing Conditions:

To amend condition 31 & 37 to read as follows:

- 31. The outside seating area shall not be used after 23:00 hours Monday to Saturday & 22:30 hours on Sunday.
- 37. All outside seating to be taken inside at 23:00 hours Monday to Saturday & 22:30 hours on Sunday or rendered unusable.

### Proposed Additional Appropriate Comprehensive Control Measures for External Area

In line with Hackney's Licensing Policy 6 the client would propose the following additional measures:

- 1) Additional specific outdoor area training for staff to effectively manage the area after 22:00 hours
- 2) After 22:00 hours a member of staff will be permanently stationed in the outside area.
- 3) Appropriate table signage (see example below) to be placed on all external tables.

Example of Proposed Table Signage:



Photograph showing the External Area at 11 Chatsworth Rd E5:





Licensing (Shared Mailbox) <licensing@hackney.gov.uk>

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**Re: Licensing Act 2003 - Application for a Premises Licence Re: The Fisheries, 1 Mentmore Terrace, E8 3PN**

1 message

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**George Wokorach** <george.wokorach@hackney.gov.uk> 30 November 2022 at 11:31  
To: "Licensing (Shared Mailbox)" <licensing@hackney.gov.uk>  
Cc: Sanaria Hussain <sanaria.hussain@hackney.gov.uk>, Andy Newman <andynewman1@icloud.com>

Hello Sanaria & Andy

Please see proposed conditions. Andy please let us know the capacity of the premises so I can amend condition 14

## Proposed Licensing Conditions for Fisheries

1. No music or amplified sound shall be generated within the premises so as to give rise to nuisance within neighbouring dwellings.
2. All music, both live and recorded, generated on the premises must be relayed through a sound limiting device, which must be linked to a graphic equaliser and set at a level which will not give rise to nuisance to neighbouring residents. The limiter unit shall not be overridden or interfered with at any time.
3. No noise or vibration associated with the operation of plant at the Premises shall give rise to a nuisance to the occupiers of neighbouring properties.
4. No smells generated from the cooking processes at the Premises shall give rise to nuisance to occupiers of neighbouring properties.
5. Clearly legible notices shall be displayed at all exits from the premises requesting patrons to respect the needs of local residents and to leave the premises and area quietly.
6. No alcohol or other drink shall be taken from the premises in an open container at any time. No food or drink shall be consumed in the external smoking area as marked on the plans at any time.
7. Rubbish including bottles or cans shall not be deposited outside the premises between the hours of 23:00 and 07:00 hours the following day. No rubbish shall be left on the pavement outside the premises at any time.
8. Refuse collections and deliveries shall not take place between 23:00 hours and 07:00 hours the following day.
9. The external doors of the premises shall be kept closed when the premises are open except for immediate access and egress until the premises closes.
10. The Premises Licence Holder shall provide and maintain a dedicated telephone number of the Designated Premises Supervisor or the duty manager for use by any person who may wish to make a complaint during the operation of the licence, which number shall be provided to the Licensing Authority and local residents' associations. Any change to the number shall be notified to the Licensing Authority and to local residents' associations within 7 days of the change.
11. Whenever the external smoking area is in use by patrons after 20:00 hours there shall be regular monitoring by members of staff until the premises close.
12. The Door Supervisor or a member of staff shall properly control patrons outside the premises so that they leave the area quickly and quietly.
13. All reasonable steps shall be taken to stop patrons or potential patrons from congregating on the highway outside the premises or from causing noise and nuisance to residents living in the vicinity of the premises.
14. The capacity of the Premises shall be limited to up to a maximum of .....patrons at any one time.
15. A door supervisor or member of staff shall be on duty at the street entrance of the Premises until after all patrons have left the Premises to ensure that patrons leaving the Premises, leave quickly and quietly.
16. All patrons or staff waiting for a cab or other form of transportation will be encouraged to wait within the premises.

Plus Proposed Conditions by applicant

The Fisheries proposed conditions derived from operating schedule

8. The premises will have a comprehensive operational CCTV system for all public areas and the entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system will continually record whilst the premises is open and all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available as soon as practicable upon the request of Police or other authorised officers.

9. There shall be a staff member who understands the operation of the CCTV system on the premises at all times, when the licensable area is open to the public. This staff member will be able to show a Police or authorised council officer recent data or footage when requested.

10. Signs reminding customers to leave quietly, and respect local residents will be prominently displayed at all entrance and exit points.

11. A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as driving licence or passport.

12. An incident log shall be kept at the Venue and made available on request to an authorised officer of the council or the police, which will record the following.

- a. Any crimes reported:
- b. Any ejections of patrons
- c. Any complaints received.
- d. Any incidents of disorder.
- e. Seizure of drugs or offensive weapons.
- f. Any faults in the CCTV system.
- g. Any refusal of the sale of alcohol.
- h. Any visit by a relevant authority or emergency service.

13. We operate a zero-tolerance policy to drugs and comply with Hackney Police  
Drugs and Weapons policy where appropriate.

14. All instances of crime and disorder will be reported by the Designated Premises Supervisor or responsible member of staff to an agreed police contact point.

15. All staff shall receive training on the legislation relating to the sales of alcohol to underage persons and drunken persons. There shall be written records of such training, which will be kept on the premises and produced to a police officer or other authorised officer upon request.

16. There shall be no glass or open containers taken outside of the premises at any time.

17. Staff shall ensure that any queues that may form outside of the premises are managed to ensure that there is no obstruction to the footway and do not cause any nuisance to the local residents.

18. After 2100hrs there shall be a maximum of 8 smokers outside the demarcated premises line at any one time. These customers shall be monitored by staff to ensure that they do not cause public nuisance.

19. The licence holder shall maintain a dedicated telephone number of the DPS or Duty manager for use by any responsible authority or any person wishing to make a complaint.

20. The procedure for handling and preparing for disposal of general, recycling, food & other waste shall be in writing and displayed in a prominent place in the Venue where it can be referred to at all times by staff. We ensure that any contract with the council for general and recyclable waste disposal

shall be appropriate in size to the amount of waste we produce. We shall maintain an adequate supply of waste bins/receptacles i.e. refuse sacks & commercial waste bins in order to ensure all refuse is presented for collection for the waste carrier.

21. We make regular checks of the area immediately outside the premises and remove any litter, bottles and glasses that create nuisance or look uninviting & unprofessional to guests & the local community. A final check is always made at close of business.

22. We have a suitable receptacle for cigarette ends outside which does not cause obstruction.

23. The current trade waste agreement/duty of care waste transfer document shall be conspicuously displayed and maintained in the window of the premises where it can be conveniently seen and read by persons standing in the Venue This will remain unobstructed at all times and will clearly identify:-

- the name of the registered waste carrier
- the date of when we started the trade waste contract
- the date of expiry of trade waste contract
- the days and times of collection
- the type of waste including the European Waste Code

24. Food waste in general is kept as low as possible and our recycling operation includes food waste, alongside glass, cardboard & mixed recycling.

27. The Licensee shall ensure that all staff are fully trained and made aware of the legal requirement of businesses to comply with their responsibility as regards the disposal of waste produced from the business premises. The procedure for handling and preparing for disposal of the waste shall be in writing and displayed in a prominent place where it can be referred to at all times by staff.

28. Whenever licensable activity is taking place SIA shall only be employed on a risk assessment basis. All door supervisors shall enter their full details in the premises daily register at the commencement of their work. They shall record their full name, home address and contact telephone number, their SIA registration number and the times they commence and conclude working. If the door supervisor is provided by an agency, the name, registered business address and contact telephone number will also be recorded. This register will be made available to police or other authorised officer upon request.

Please let me know if you have issues with any of the conditions

Regards

**George Wokorach**  
**Environmental Protection Officer**  
**Projects and Regulatory Services**  
**Neighbourhoods & Housing Directorate**  
**London Borough of Hackney**  
**Hackney Service Centre**  
**2 Hillman Street**  
**London**  
**E8 1FB**

**Tel: 0208 356 3403**

**Email: [George.Wokorach@hackney.gov.uk](mailto:George.Wokorach@hackney.gov.uk)**

On Wed, 9 Nov 2022 at 17:40, George Wokorach <[george.wokorach@hackney.gov.uk](mailto:george.wokorach@hackney.gov.uk)> wrote:

Hello Sanaria

The Environmental Protection Team would like to object to the application. The applicant has not demonstrated how they will enhance the Public Nuisance Objective of the Licensing Act 2003.



The Environmental Protection team received complaints from residents on 7/10/2021 & on 19/10/2021 at 12am regarding loud music and loud conversations from customers smoking outside.  
The applicant is advised to contact EP team with proposals on how they intend to keep the noise down

I hope to hear from the applicant soon

Regards

**George Wokorach**  
**Environmental Protection Officer**  
**Projects and Regulatory Services**  
**Neighbourhoods & Housing Directorate**  
**London Borough of Hackney**  
**Hackney Service Centre**  
**2 Hillman Street**  
**London**  
**E8 1FB**

**Tel: 0208 356 3403**

**Email: [George.Wokorach@hackney.gov.uk](mailto:George.Wokorach@hackney.gov.uk)**

On Wed, 9 Nov 2022 at 15:04, Channing Riviere <[channing.riviere@hackney.gov.uk](mailto:channing.riviere@hackney.gov.uk)> wrote:

Hi George,

Please see the documents attached, the application can be found on the same document the consent document is attached to, it is two pages down in the document.

Kind regards

Channing Riviere  
Principal Licensing Officer  
Licensing and Technical Support  
Community Safety, Enforcement & Business Regulation  
Hackney Service Centre  
[1 Hillman Street](https://www.hackney.gov.uk)  
E8 1DY  
Email: [Channing.Riviere@Hackney.gov.uk](mailto:Channing.Riviere@Hackney.gov.uk)  
Tel: 0208 356 4622  
<https://www.hackney.gov.uk/licensing>

<https://www.hackney.gov.uk>



*We have launched the new [Hackney Nights portal](#) for licensees. This portal will help us rebuild a safer, stronger and more connected night time economy for everyone and give access to free training and guidance on a range of key night time economy safety issues as well as provide updates from the council.*

*Sign up [here](#) to receive access.*

----- Forwarded message -----

From: **Sanaria Hussain** <[sanaria.hussain@hackney.gov.uk](mailto:sanaria.hussain@hackney.gov.uk)>

Date: Wed, 12 Oct 2022 at 15:35

Subject: Licensing Act 2003 - Application for a Premises Licence Re: The Fisheries, [1 Mentmore Terrace, E8 3PN](#)

To: David Tuitt <David.Tuitt@hackney.gov.uk>, Robin Jones <Robin.Jones@hackney.gov.uk>, Enforcement Support <EnforcementSupport@hackney.gov.uk>, Public Health <Public.Health@hackney.gov.uk>, Subangini Sriramana <subangini.sriramana@hackney.gov.uk>, Shaheen Zar <Shaheen.Zar@hackney.gov.uk>, Channing Riviere <Channing.Riviere@hackney.gov.uk>, <Alcohol@homeoffice.gsi.gov.uk>, FAST (Shared Mailbox) <fast@hackney.gov.uk>, Amalia Rodriguez <amalia.rodriguez@hackney.gov.uk>, Steven Davison <steven.davison@hackney.gov.uk>, Ebony Dormer-Kuti <Ebony.DormerKuti@hackney.gov.uk>, David Hunt <david.hunt@hackney.gov.uk>, Ashraful Haque <ashraful.haque@hackney.gov.uk>, FSR-AdminSupport <FSR-AdminSupport@london-fire.gov.uk>, Planning Enquiries (Shared Mailbox) <planning@hackney.gov.uk>, <HackneyLicensingUnit-GN@met.pnn.police.uk> <HackneyLicensingUnit-GN@met.pnn.police.uk>, Claire Giraud <claire.giraud@hackney.gov.uk>, Miguel Campbell-Lewis <miguel.campbell-lewis@hackney.gov.uk>, George Wokorach <george.wokorach@hackney.gov.uk>

Dear All,

Please find the attached application for a Premises Licence in respect of the above premises, the consultation period for which will end at midnight on **09/11/2022**.

**Ward: London Fields**

Feel free to get in touch if you have any questions.

Kind regards  
Sanaria Hussain  
Senior Licensing Officer  
Climate, Homes and Economy  
Hackney Service Centre  
1 Hillman Street  
London E8 1DY  
Direct Line:020 8356 4972  
Duty Line:020 8356 2431  
[www.hackney.gov.uk/licensing](http://www.hackney.gov.uk/licensing)

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## **The Fisheries Outside Management Policy**

This policy is designed to provide guidance for the management and employees and set out the terms for the Outside management of any patrons of the Fisheries regarding Licensable Activity including Queuing & dispersal of customers from the premises as responsible Operators.

The Fisheries is a premium, hospitality led workspace, with 550 members and 220 SME companies working from the space. It is operational and staffed 24 hrs a day.

The Green Room is part of the building and is seen by members and local residents as our village hall, it is used for various events including our member events such as our free workers lunches on a Wednesday as well as our first Thursday and Yoga events which are all part, of being part of The Fisheries. We will also host charity events, corporate training days, film screenings, birthday parties' lunches, dinners, birthday party's weddings, pop up shops etc and would typically for these private type events expect between 50 and 80 guests to attend.

The events will be organised for our members or local residents and will normally have a guest list which will determine access, where this is the case, we will have the door manned to make sure that only invited guests will be allowed onto the premises.

The purpose of this policy is to set out the reasonable steps the premises will undertake to prevent unnecessary avoidable disturbance to residents, services and other businesses operating in the vicinity of the premises.

It is the stated intention of the premises to operate in a manner which causes the minimum impact from noise nuisance and anti-social behaviour from our customers to neighbours and other members of the public.

To this end all relevant staff will be trained in this policy, and other appropriate skills to achieve an orderly and safe dispersal from the premises.

All staff are compelled by their contract of employment to comply with and actively implement this policy, where their job role includes these responsibilities.

It is the overall responsibility of the Designated Premises Supervisor to ensure that this policy is enforced at the premises and to regularly update the policy to meet the requirements of the business.

## **LOCAL CO-OPERATION**

The premises will work in co-operation, where appropriate, with other premises and businesses in the area to ensure that local policies are co-ordinated.

The premises will adapt accordingly to any local intelligence to mitigate risk

### **Smokers**

We are alert to the potential for smokers to unwittingly cause nuisance. This will be highlighted to relevant staff as will Condition 18 limiting smokers to 8 after 21.00 outside a specific area. They will be monitored by staff to help ensure that they cause no nuisance.

## **DISPERSAL**

Dispersal shall take place through the front doors) of the premises onto Mentmore Terrace. This is electronically controlled access and egress which will assist with ensuring a controlled dispersal. By the nature of the events these are groups of people who are attending for a common reason as a part of a friendship group or business associates and therefore once the event finishes typically leave quickly together.

We help to ensure that this happens seamlessly by making sure at the end of the event customers are aware of other late night venues such as Martello hall which are close by and have late night operations and also have a member of staff outside on hand to help with questions and directions if necessary.

All conditions relating to dispersal and outdoor management, included in the Premises licence will be complied with and relevant staff will be trained in these conditions, as well as the terminal hours and operating hours outlined on the premises licence.

The purpose of an effective dispersal is to ensure that patrons leave the area quickly, quietly and in an orderly manner. Patrons will actively be encouraged by staff to do so and this is also reinforced by signage reminding guests to leave quietly.

Our approach to dispersal is to be friendly and helpful, and train our staff to understanding that one of the effects of alcohol is to inhibit the effective decision-making ability, which is why we try and help our guests decide where they are going onto before the end of the event, advising of train times, early booking of taxis as well as having team members on hand to help with directions and keeping guests informed of the arrival of taxis etc, to minimise the time that that guests are outside the premises before moving on to the next part of their evening.

Staff &/or Door Supervisors when deployed must seek to control the noise from any person outside the premises in order to reduce the potential for noise to disturb people living and working in the local community. If guests are loitering outside the premises our team will politely remind people, where they can move on to and where food, transport links etc are and ask them to move on as quickly as possible, where there maybe issues, we will ask the host to intervene with their guest.

### **Management of the Queue to Enter the Premises.**

By the very nature of our events, we don't generally have a queue, but were this situation to occur we would use the large secure reception area of the workspace to bring guests into the building and then allow them to access the green room through the internal door avoiding any external queueing.

### **Door Supervisors will be easily identifiable.**

The law requires Door Supervisors to display their SIA Licence,

the added use of a clear uniform or high visibility jacket will provide greater awareness of their presence.

## **SIGNAGE & LIGHTING**

The following signs will be displayed at the premises:

Sign requesting patrons to Leave Quietly and Respect the Neighbours

Sign to inform patrons that drinks may not leave the premises at any time.

Lighting (External) – External lighting is sufficient for patrons to leave the premises safely. Providing sufficient lighting in the external areas of the premises will encourage patrons to leave

Both internal and external lighting will be regularly reviewed to ensure it does not impede the effectiveness of CCTV.

## **TRANSPORT**

In order to facilitate the dispersal of patrons from the premises, patrons will be provided with information on the various means of transport available from the premises:

- Taxis/Uber/pick- ups the local taxi company will be contacted to advise them of the location of the premises and informed of the appropriate collection point; they will be asked not to sound their horns on arrival and not to slam their doors shut

Where Patrons have called for a taxi, those persons will be asked to wait inside for their taxi to arrive. Patrons are to be encouraged to remain inside whilst waiting for any Taxi, Uber so as to help minimise

For organised events, guests will be advised to pre-book taxis and advise the taxi company of the correct pick-up location along with instructions on how to minimise disturbance to local residents.

- Local & Night Bus Services

- Underground
- Main Line Trains
- Car Parks

Staff & Door Supervisors will be aware of patrons venturing into the street / road as they leave the premises and control this in order to promote Public Safety and prevent the potential for accidents and injuries.

### **BOTTLES, GLASSES & LITTER**

The premises will maintain the area immediately to the front of the premises clear of bottles, glasses and litter by regularly sending a member of staff to the area to clear these items.

No glasses, bottles or drinks in open containers are permitted to leave the premises and it is the responsibility of staff to ensure this rule is enforced. This includes preventing such items being taken into the smoking area or away from the premises at the end of the night.

It may be the case that glass bottles and glasses are brought to the area from other premises and left in the vicinity or at the front of the premises. It is the responsibility of the Staff &/or Door Supervisor to ensure none of these items enter the premises or the smoking area.

Despite these items not originating from the premises, it is the responsibility of staff to clear them on a regular basis throughout a session and to check at the end of the night that no such items remain to the front of the premises.

Effective house-keeping of this nature reduces the chances of glasses and bottles breaking or causing potential accidents. Consideration should also be given that such litter causes a nuisance to neighbours and while much of this may not originate from the premises an effort should be made to clear such litter as is reasonable by way of being a good neighbour.

### **Ongoing Diligence & Learning**

We will have regular de-briefings suggestions for any improvements to be encourage and adopted where appropriate. We will listen to any feedback. In the unlikely Event of any Complaints and issues we will politely listen, assess/investigate/review and look to resolve those quickly and efficiently as appropriate. This will help underpin our commitment to be responsible Operators and good neighbours.

N.B. The content of the attached Policy is written for the Fisheries, Mentmore Terrace, Hackney Nothing is to be copied, part copied disseminated to any other party without express permission from Andy Newman Consultancy Ltd. Any breach and legal action may be likely to follow.





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